



New Jerusalem Lutheran Church

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Approved Minutes for NJLC Council Meeting on 12/04/2018

2018 Council Members present: Tom Pursel (President), Toni Chancellor-Adams (Vice President), Diana Zapf (Secretary), Kay Garrett, Laura Hamke, Paul Hamke, Lisa Schleipfer, Sherry Whipple, Michael Zapf, Stephen Zlato, Pastor Krista Vingelis, Joe Heffern (Treasurer)

Newly elected 2019 Council Members present [Note that Stephen Zlato is already listed as a 2018 Council Member.]: Curtis Adams, Michelle Bloom, Heidi Branch, Bonnie Dunkley, Jacob Stephens.

Council Members excused: Kate Freeman

Guests present: None.

Call to Order by Tom Pursel at 7:08 P.M.

Devotions: Given by Toni Chancellor-Adams. Text: Hebrews 5:8, from *Christ in our Homes* for Oct 20, 2018.

Approval of Minutes from council meeting held on November 7, 2018:

The minutes were approved unanimously without any changes.

Pastor's Report:

Pastor Krista provided the council with a written report for November, 2018. Items in the report included the following:

- Information about the new Administrative Assistant, Lisa Fischer.
- Status of committees, including the need to appoint a new Chair for the Stewardship and Outreach Committee.
- Continuing the process for building relationships in the community.
- Upcoming new member orientation and possible reception of new members.
- A recommendation for overall mission planning and decision making to be clear about the "So that..." of our ministries. That is, to clarify the purpose and ensure that the purpose should be in line with and faithful to our church mission and vision statements as well as our shared ministry priorities. As part of this process, consider a focus on EFFECTIVENESS

over/against efficiency, ACCOMPLISHMENT over/against activity, and PROGRESS over/against productivity.

- Pastor Krista's work on a mission/vision plan for developing our children's, youth, and family ministries. Planning will involve conversations with and among key leaders, parents, and youth. The resulting plan will come to the council for feedback.

Treasurer's Report:

Joe Heffern presented an overview of the October 2018 Treasurer's Report. Summary data for the month include the following:

Church support receipts:	\$11,632.00	
Church support expenses:	\$15,199.47	Deficit for the month = \$3,567.47
Total designated giving:	\$527.29	
Total fixed & designated/restricted assets:	\$659,021.35	

As of October 31, 2018, the General Operating Fund had a balance of \$7,227.95

For the benefit of the new council members, Joe summarized each of the funds listed under Designated Giving, and also described in general how we use the funds (or the interest from those funds) listed under Fixed Assets

Some report details of note:

- Paid \$1,525.00 gift donation to Pastor Cindy (money which had come in as donations, not from the church budget).
- Paid \$175.66 for prescriptions from the Emergency Relief Fund. Pastor Krista noted that we are partnering with Loudoun Cares to broaden our effectiveness, such as through referrals.

Order of Business:

Feedback from Congregational Meeting:

- Communication Request: A member (Bill George) raised the issue of communication within the congregation, pointing to less communication than in the past. The focus of these comments seemed to be on printed reports of the council minutes, not communication in general. Diana Zapf, the Council Secretary, acknowledged that she had not provided the congregation with printed copies of the council minutes and said that this situation would be rectified in the near future.
- Safety & Security Plan: A member (George Hoopengardner) posed a question about security planning for NJLC. In the past this issue has been discussed within the Building and Property Committee, in part because most of the ushers had been members of that committee. Ushers

are in a position to have an overview of events during worship services and can “keep an eye out.” However, the issue is larger than B & P, and a committee will be formed to evaluate security issues and potential solutions. The committee will report back to the council. Lisa Schleipfer asked if the ELCA has a stance on protection and security. Pastor Krista wants to find out. Toni Chancellor-Adams commented that the topic would be addressed the following Sunday as part of an announcement and would also be addressed in the e-news.

Council Leadership Positions and Elections:

- Toni Chancellor-Adams briefed the members on the duties of the council members in general (including counting and providing devotions), and on the duties of the officers in particular. The officers also serve on the Executive Committee.
- Council President: Jacob Stephens nominated Mike Zapf, seconded by Curtis Adams. Lisa Schleipfer nominated Laura Hamke, seconded by Paul Hamke. Nominations for president were closed. A paper ballot vote was taken, resulting in a tie vote. As a point of privilege, Pastor Krista asked both Mike and Laura if they would be willing to be vice president. Both said yes. A second paper ballot vote was taken. Mike Zapf was elected Council President.
- Council Vice President: On a voice vote, Laura Hamke was elected Council Vice President.
- Council Secretary: Laura Hamke nominated Lisa Schleipfer, seconded by Heidi Branch. Mike Zapf nominated Curtis Adams, who declined. Lisa Schleipfer nominated Heidi Branch, seconded by Jacob Stephens. Nominations were closed. A paper ballot vote was taken. Lisa Schleipfer was elected Council Secretary.
- Treasurer (elected by council, serving with voice but no vote): Jacob Stephens nominated Joe Heffern to continue as Treasurer, seconded by Lisa Schleipfer. In a voice vote, Joe was elected unanimously.
- Joe Heffern said that he will give a training session on the counting procedure, possibly the second Sunday in January. Four of the new council members have not counted before.

Assistant Treasurers elected as Counters:

The following individuals have agreed to be Assistant Treasurers for the year 2019, to count the Sunday offering in place of a council member, if needed:

Toni Chancellor-Adams, Kay Garrett, Bill George, Tom Pursel, Tim Rohs, David Whipple, Sherry Whipple

Heidi Branch moved to nominate the above slate of Assistant Treasurers, seconded by Laura Hamke. The slate of names was approved unanimously.

Final Logo Conversation re: Mug

Lisa Schleipfer passed around a sample 15-oz coffee mug with the NJLC logo on it. She has researched purchasing details for such mugs from four different companies. She asked if there would be an interest in purchasing a quantity of mugs for resale to congregation members. The response was favorable. Lisa will put together a proposal, plus samples of mugs from the company or companies she would recommend, and present the proposal to the council at a later date.

Logo comment: Mike Zapf suggested that we should have our logo on the sign on Route 287 and Lutheran Church Road (by Bill Moore's shop).

Calendar Review:

The 2019 council members agreed to keep the council meeting time at 7:00 P.M.

December 9: Confirmation (with Bishop Graham)

December 16: Installation of 2019 Council members

December 24: Christmas Eve Candlelight Worship with Children's Christmas Pageant at 7 P.M.
(Pastor Krista would like a few days off after Christmas.)

January 8: Next Council meeting (the first Tuesday is New Year's Day)

January 13: New member orientation

Meeting adjourned at 8:59 P.M. with the Lord's Prayer.